Accreditation Decision and Report

**Decision to re-accredit service following a site audit**

**Service and approved provider details**

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| --- | --- |
| **Name of service:** | Canning Lodge |
| **RACS ID:** | 7212 |
| **Name of approved provider:** | City of Canning |
| **Address details:**  | 6 Caprice Place WILLETTON WA 6155 |
| **Date of site audit:** | 22 July 2019 to 24 July 2019 |

**Summary of decision**

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| **Decision made on:** | 21 August 2019 |
| **Decision made by**: | Authorised delegate of the Aged Care Quality and Safety Commissioner (Commissioner) under section 76 of the *Aged Care Quality and Safety Commission Act 2018* to decide under section 41 of the Aged Care Quality and Safety Commission Rules 2018 (Rules) about the accreditation of a service. |
| **Decision:** | To re-accredit the service under section 41 of the Rules. |
| **Further period of accreditation:** | 06 November 2019 to 06 November 2022 |
| **Assessment of performance with the Aged Care Quality Standards** |
| Standard 1 Consumer dignity and choice | Met |
| Standard 2 Ongoing assessment and planning with consumers | Met |
| Standard 3 Personal care and clinical care | Met |
| Standard 4 Services and supports for daily living | Met |
| Standard 5 Organisation’s service environment | Met |
| Standard 6 Feedback and complaints | Met |
| Standard 7 Human resources | Met |
| Standard 8 Organisational governance | Met |

**This decision is published on the Aged Care Quality and Safety Commission’s (Commission) website under section 48 of the Rules.**

## Introduction

**This is the report of an assessment of Canning Lodge (the Service) conducted from 22 July 2019 to 24 July 2019.**

**This assessment was conducted for the purposes of assessing the provider’s performance in relation to the Service against the Aged Care Quality Standards (the Quality Standards) in accordance with the Aged Care Quality and Safety Commission Rules 2018.**

This report details the findings of this performance assessment and contains a detailed report about the performance of the Service against each Quality Standard assessed and the requirements within each Quality Standard assessed rated as either, Met or Not Met.

For a ‘Not met’ finding, the Assessment Team has provided information about why the requirement was Not Met.

This Report is to be read in conjunction with the Standards.

## Assessment Details

The assessment was informed by a site assessment, observations at the service, review of documents and interviews with staff, consumers/representatives and others.

The following interviews were undertaken:

| **Type** | **Number** |
| --- | --- |
| Consumers and representatives | 14 |
| Physiotherapist and occupational therapist | 2 |
| Clinical lead | 1 |
| Care staff  | 7 |
| Quality leader | 1 |
| Human resource manager | 1 |
| Facility manager | 1 |
| Therapy staff | 2 |
| Cleaning staff | 1 |
| Register and enrolled nurses | 4 |
| Maintenance officer | 1 |

## Detailed findings

This section covers information about the assessment of the provider’s performance, in relation to the service, against each of the requirements of the Quality Standards that were assessed.

### Standard 1: Consumer dignity and choice Met

#### Consumer outcome:

I am treated with dignity and respect and can maintain my identity. I can make informed choices about my care and services and live the life I choose.

#### Organisation statement:

The organisation:

a) has a culture of inclusion and respect for consumers; and
b) supports consumers to exercise choice and independence; and
c) respects consumers’ privacy.

#### Summary of Assessment of Standard 1:

The Assessment Team found the organisation was able to demonstrate all requirements in relation to Standard 1 were met.

Consumer experience interviews show that 100% of consumers interviewed agreed that staff always or most of the time treat them with respect and dignity. The organisation uses regular consumer surveys and an anonymous feedback and complaint mechanism to ensure that consumers are satisfied that staff treat them with respect and support them to maintain their identity and live the life they choose.

The organisation demonstrated that consumers are treated with dignity and respect, and that service actively promote a culture of inclusion. Staff were observed to interact with consumers respectfully and could identify consumers individual preferences and interests.

Staff could provide meaningful examples of how they help consumers make choices, including by giving consumers clear and accurate information and options to inform their choice.

Consumers report the organisation protects the privacy and confidentiality of their information, and that they are satisfied that care and services, including personal car, are undertaken in a way that respects their privacy.

The organisation demonstrated each consumer is treated with dignity and respect and their identity, culture and diversity valued. Care and services are culturally safe, and each consumer is supported to exercise choice and independence and supported to take risks. Information provided to each consumer is accurate and timely. Each consumers privacy is respected and personnel information kept confidential.

#### Requirements:

##### Standard 1 Requirement (a) Met

The organisation demonstrates that each consumer is treated with dignity and respect, with their identity, culture and diversity valued.

##### Standard 1 Requirement (b) Met

The organisation demonstrates that care and services are culturally safe.

##### Standard 1 Requirement (c) Met

The organisation demonstrates that each consumer is supported to exercise choice and independence, including to:
i) make decisions about their own care and the way care and services are delivered; and
ii) make decisions about when family, friends, carers or others should be involved in their care; and
iii) communicate their decisions; and
iv) make connections with others and maintain relationships of choice, including intimate relationships.

##### Standard 1 Requirement (d) Met

The organisation demonstrates that each consumer is supported to take risks to enable them to live the best life they can.

##### Standard 1 Requirement (e) Met

The organisation demonstrates that information provided to each consumer is current, accurate and timely, and communicated in a way that is clear, easy to understand and enables them to exercise choice.

##### Standard 1 Requirement (f) Met

The organisation demonstrates that each consumer’s privacy is respected and personal information is kept confidential.

The Assessment Team found the organisation was able to demonstrate all requirements in relation to Standard 1 were met.

### Standard 2: Ongoing assessment and planning with consumers Met

#### Consumer outcome:

I am a partner in ongoing assessment and planning that helps me get the care and services I need for my health and well-being.

#### Organisation statement:

The organisation undertakes initial and ongoing assessment and planning for care and services in partnership with the consumer. Assessment and planning has a focus on optimising health and well-being in accordance with the consumer’s needs, goals and preferences.

#### Summary of Assessment of Standard 2:

The Assessment Team found the organisation was able to demonstrate all requirements in relation to Standard 2 were met.

Of consumers randomly sampled, 92% agreed that staff meet their healthcare needs always or most of the time, and that their direct engagement in their initial and ongoing assessment and planning of their care helps them to get the care and services they need.

Staff could describe how consumers and others who contribute to the consumers care work together to deliver a tailored care and service plan and monitor and review the plan as needed.

Consumers reported that their care and services are regularly reviewed and that when something goes wrong, or their needs and preferences change, the organisation is quick to communicate with them and seek their input to update the care and services they are getting.

The organisation demonstrated that initial and ongoing assessment and planning for care and services in partnership with the consumer. Assessment and planning has a focus on optimising health and well-being in accordance with the consumer’s needs, goals and preferences. The organisation demonstrated are communicated and readily available to consumers and care and services are regularly reviewed when circumstances change.

#### Requirements:

##### Standard 2 Requirement (a) Met

The organisation demonstrates that assessment and planning, including consideration of risks to the consumer’s health and well-being, informs the delivery of safe and effective care and services.

##### Standard 2 Requirement (b) Met

The organisation demonstrates that assessment and planning identify and addresses the consumer’s current needs, goals and preferences, including advance care planning and end of life planning if the consumer wishes.

##### Standard 2 Requirement (c) Met

The organisation demonstrates that assessment and planning:
i) is based on ongoing partnership with the consumer and others that the consumer wishes to involve in assessment, planning and review of the consumer’s care and services; and
ii) includes other organisations, and individuals and providers of other care and services, that are involved in the care of the consumer.

##### Standard 2 Requirement (d) Met

The organisation demonstrates that the outcomes of assessment and planning are effectively communicated to the consumer and documented in a care and services plan that is readily available to the consumer, and where care and services are provided.

##### Standard 2 Requirement (e) Met

The organisation demonstrates that care and services are reviewed regularly for effectiveness, and when circumstances change or when incidents impact on the needs, goals or preferences of the consumer.

### Standard 3: Personal care and clinical care Met

#### Consumer outcome:

I get personal care, clinical care, or both personal care and clinical care, that is safe and right for me.

#### Organisation statement:

The organisation delivers safe and effective personal care, clinical care, or both personal care and clinical care, in accordance with the consumer’s needs, goals and preferences to optimise health and well-being

#### Summary of Assessment of Standard 3:

The Assessment Team found the organisation was able to demonstrate all requirements in relation to Standard 3 were met.

Of consumers randomly sampled 92% agreed that staff meet their healthcare needs always or most of the time. Consumers reported feeling safe and confident that they are receiving quality care.

Staff could describe how they ensure best practise their opportunities for continuing education and how they ensure that information is shared both within the organisation and with other outside the organisation.

Consumers gave various examples of how staff ensure that care provided was right for them including by asking them about care and the way it is delivered.

The organisation also demonstrated that they have a suite of policies and procedures underpinning the delivery of care and how they review practise to ensure it remains fit for purpose.

The organisation demonstrated it delivers safe and effective personal care, clinical care, or both personal care and clinical care, in accordance with the consumer’s needs, goals and preferences to optimise health and well-being. The service manages high impact, high prevalence of risk and ensure consumers mearing end of life are treated with respect and dignity. The organisation refers consumers to appropriate services in a timely manner and minimising risk in relation to infections.

#### Requirements:

##### Standard 3 Requirement (a) Met

The organisation demonstrates that each consumer gets safe and effective personal care, clinical care, or both personal care and clinical care, that:
i) is best practice and
ii) is tailored to their needs and
iii) optimises their health and well-being.

##### Standard 3 Requirement (b) Met

The organisation demonstrates that effective management of high impact or high prevalence risks associated with the care of each consumer.

##### Standard 3 Requirement (c) Met

The organisation demonstrates that the needs, goals and preferences of consumers nearing the end of life are recognised and addressed, their comfort maximised, and their dignity preserved.

##### Standard 3 Requirement (d) Met

The organisation demonstrates that deterioration or change of a consumer’s mental health, cognitive or physical function, capacity or condition is recognised and responded to in a timely manner.

##### Standard 3 Requirement (e) Met

The organisation demonstrates that information about the consumer’s condition, needs and preferences is documented and communicated within the organisation, and with others where responsibility for care is shared.

##### Standard 3 Requirement (f) Met

The organisation demonstrates that timely and appropriate referrals to individuals, other organisations and providers of other care and services.

##### Standard 3 Requirement (g) Met

The organisation demonstrates that minimisation of infection related risks through implementing:
i) standard and transmission-based precautions to prevent and control infection; and
ii) practices to promote appropriate antibiotic prescribing and use to support optimal care and reduce the risk of increasing resistance to antibiotics.

### Standard 4: Services and supports for daily living Met

#### Consumer outcome:

I get the services and supports for daily living that are important for my health and well-being and that enable me to do the things I want to do.

#### Organisation statement:

The organisation provides safe and effective services and supports for daily living that optimise the consumer’s independence, health, well-being and quality of life.

#### Summary of Assessment of Standard 4:

The Assessment Team found the organisation was able to demonstrate all requirements in relation to Standard 4 were met.

Consumers interviewed confirmed that they are satisfied with the services they receive in relation to their physical care and food at the service.

The organisation demonstrated that it makes timely referrals to other organisation, provide meals to a suitable quality, variety and quality and provide safe suitable, clean and well-maintained furniture. This was observed by the Assessment Team.

The organisation demonstrated each consumer gets safe and effective services and supports daily living that meets consumers’ needs. The service supports each consumer emotional, spiritual and psychological well-being and support each consumer to participate in their community and personal relationships.

#### Requirements:

##### Standard 4 Requirement (a) Met

The organisation demonstrates that each consumer gets safe and effective services and supports for daily living that meet the consumer’s needs, goals and preferences and optimise their independence, health, well-being and quality of life.

##### Standard 4 Requirement (b) Met

The organisation demonstrates that services and supports for daily living promote each consumer’s emotional, spiritual and psychological well-being.

##### Standard 4 Requirement (c) Met

The organisation demonstrates that services and supports for daily living assist each consumer to:
i) participate in their community within and outside the organisation’s service environment; and
ii) have social and personal relationships; and
iii) do the things of interest to them.

##### Standard 4 Requirement (d) Met

The organisation demonstrates that information about the consumer’s condition, needs and preferences is communicated within the organisation, and with others where responsibility for care is shared.

##### Standard 4 Requirement (e) Met

The organisation demonstrates that timely and appropriate referrals to individuals, other organisations and providers of other care and services.

##### Standard 4 Requirement (f) Met

The organisation demonstrates that where meals are provided, they are varied and of suitable quality and quantity.

##### Standard 4 Requirement (g) Met

The organisation demonstrates that where equipment is provided, it is safe, suitable, clean and well maintained.

### Standard 5: Organisation’s service environment Met

#### Consumer outcome:

I feel I belong and I am safe and comfortable in the organisation’s service environment.

#### Organisation statement:

The organisation provides a safe and comfortable service environment that promotes the consumer’s independence, function and enjoyment.

#### Summary of Assessment of Standard 5:

The Assessment Team found the service met all three of the requirements under Standard 5.

The service was observed to be welcoming, individual rooms were decorated with, photographs, posters and other personal items of consumers choice, clean and well maintained. The layout of the service enabled consumers move around freely, with suitable furniture, fittings and signage to assist consumers to navigate between houses. Consumers had ready access to outdoor areas with maintained gardens, seats and communal tables.

Consumers reported the service was well maintained, any issues are resolved quickly, and the service welcomed family and friends to visit. All consumers interviewed reported they felt safe and at home living at the service. Policies and procedures described systems for the purchase, service and maintenance of furnishings and equipment. Management confirmed the service environment is a standing agenda item on staff, quality and operations meetings where any emerging risk or maintenance issue is discussed along with consumer feedback relevant to the service environment.

The organisation demonstrated the service environment is welcoming, safe, clean and well maintained. Consumers are able to freely move, both internal and outdoors. The furniture and equipment are safe, clean and well maintained and suitable for consumers.

#### Requirements:

##### Standard 5 Requirement (a) Met

The organisation demonstrates that the service environment is welcoming and easy to understand, and optimises each consumer’s sense of belonging, independence, interaction and function.

##### Standard 5 Requirement (b) Met

The organisation demonstrates that the service environment:
i) is safe, clean, well maintained and comfortable; and
ii) enables consumers to move freely, both indoors and outdoors.

##### Standard 5 Requirement (c) Met

The organisation demonstrates that furniture, fittings and equipment are safe, clean, well maintained and suitable for the consumer.

### Standard 6: Feedback and complaints Met

#### Consumer outcome:

I feel safe and am encouraged and supported to give feedback and make complaints. I am engaged in processes to address my feedback and complaints, and appropriate action is taken.

#### Organisation statement:

The organisation regularly seeks input and feedback from consumers, carers, the workforce and others and uses the input and feedback to inform continuous improvements for individual consumers and the whole organisation.

#### Summary of Assessment of Standard 6:

The Assessment Team found that all four requirements for Standard 6 assessed as part of the Site Audit visit were met.

All consumers interviewed were able to describe the feedback process of the organisation and knew who to ask if they required support to provide feedback. All staff interviewed understood the organisation’s feedback and complaints system and were able to provide examples of how they have facilitated for consumers in the past. All consumers stated they were comfortable in talking with staff if they experienced any issues. Management was able to provide evidence of how they action all feedback received, and how feedback from consumers and staff becomes part of the continuous improvement process.

The organisation demonstrated consumers, their families and others are encouraged and supported to provide feedback and make complaints. Consumers are made aware of have access to advocates and language services. Appropriate action is taken in response to complaints and open disclosure process is used when things go wrong. Feedback and complaints are reviewed and used to improve the quality of care and services.

#### Requirements:

##### Standard 6 Requirement (a) Met

The organisation demonstrates that consumers, their family, friends, carers and others are encouraged and supported to provide feedback and make complaints.

##### Standard 6 Requirement (b) Met

The organisation demonstrates that consumers are made aware of and have access to advocates, language services and other methods for raising and resolving complaints.

##### Standard 6 Requirement (c) Met

The organisation demonstrates that appropriate action is taken in response to complaints and an open disclosure process is used when things go wrong.

##### Standard 6 Requirement (d) Met

The organisation demonstrates that feedback and complaints are reviewed and used to improve the quality of care and services.

### Standard 7: Human resources Met

#### Consumer outcome:

I get quality care and services when I need them from people who are knowledgeable, capable and caring.

#### Organisation statement:

The organisation has a workforce that is sufficient, and is skilled and qualified, to provide safe, respectful and quality care and services.

#### Summary of Assessment of Standard 7

The Assessment Team found that all five requirements for Standard 7 assessed as part of the Site Audit visit were met.

The service was able to demonstrate they ensure staff interactions are kind, caring and respectful of each consumer’s identity, culture and diversity. Consumers provided various examples of how the service supported their cultural needs and recognised and respected their identity and diversity. Interactions between staff and consumers was observed to be kind, caring and respectful.

The service also demonstrated the workforce is recruited to specific roles, trained and equipped to undertake these roles and supported to deliver consumer centred outcomes. Consumers confirmed they have been able to participate in the recruitment of staff to the service as a member of the selection panel for clinical staff.

The service demonstrated the number and mix of staff is planned to support safe and quality care and services. All staff have appropriate qualifications, skills and knowledge and consumers felt staff knew what they were doing. The service monitors staff qualifications, skills and knowledge through regular training and an annual performance appraisal process.

The organisation demonstrated there is a planned workforce and the workforce interactions with consumers are kind, caring and respectful. The workforce is competent, and members of the workforce have the qualifications and knowledge to effectively perform their roles. The workforce is trained, equipped and supported to deliver outcomes required by these standards and there are regular assessments, monitoring and review of each member of the workforce.

#### Requirements:

##### Standard 7 Requirement (a) Met

The organisation demonstrates that the workforce is planned to enable, and the number and mix of members of the workforce deployed enables, the delivery and management of safe and quality care and services.

##### Standard 7 Requirement (b) Met

The organisation demonstrates that workforce interactions with consumers are kind, caring and respectful of each consumer’s identity, culture and diversity.

##### Standard 7 Requirement (c) Met

The organisation demonstrates that the workforce is competent and the members of the workforce have the qualifications and knowledge to effectively perform their roles.

##### Standard 7 Requirement (d) Met

The organisation demonstrates that the workforce is recruited, trained, equipped and supported to deliver the outcomes required by these standards.

##### Standard 7 Requirement (e) Met

The organisation demonstrates that regular assessment, monitoring and review of the performance of each member of the workforce.

**Standard 8:
Organisational governance Met**

#### Consumer outcome:

I am confident the organisation is well run. I can partner in improving the delivery of care and services.

#### Organisation statement:

The organisation’s governing body is accountable for the delivery of safe and quality care and services.

#### Summary of Assessment of Standard 8:

The Assessment Team found that all requirements under Standard 8, as part of the Site Audit visit were met.

The service demonstrated they involve consumers in the design, delivery and evaluation of care and services, providing examples of how consumers are active participants in the co-design of services and engaged on a day-to-day basis. Consumers confirmed through interview they are involved in care planning, delivery and evaluation also providing examples of how this occurs in practice.

The organisation’s governing body meets monthly, sets clear expectations for the service and regularly reviews risks from a service and consumer perspective. There are organisational governance systems to support effective information management, workforce planning, compliance with regulation and clinical care. The clinical governance framework addresses anti-microbial stewardship, open disclosure and minimising the use of restraint. Staff were able to describe the governance concepts and how these are applied in practice.

The organisation demonstrated the organisation’s governing body promotes a culture of safe, inclusive and quality care and services and is accountable for their delivery. The governing body meets regularly, sets clear expectations for the organisation and regularly reviews risks from an organisational and consumer perspective. There are organisation wide governance systems to support effective information management, continuous improvement, financial and workforce governance, regulatory compliance, feedback and complaints. The clinical governance framework addresses anti-microbial stewardship, open disclosure and minimising the use of restraint. Staff interviewed understood these concepts and could explain how they were applied in practice.

#### Requirements:

##### Standard 8 Requirement (a) Met

The organisation demonstrates that consumers are engaged in the development, delivery and evaluation of care and services and are supported in that engagement.

##### Standard 8 Requirement (b) Met

The organisation demonstrates that the organisation’s governing body promotes a culture of safe, inclusive and quality care and services and is accountable for their delivery.

##### Standard 8 Requirement (c) Met

The organisation demonstrates that effective organisation wide governance systems relating to the following:
i) information management
ii) continuous improvement
iii) financial governance
iv) workforce governance, including the assignment of clear responsibilities and accountabilities
v) regulatory compliance
vi) feedback and complaints

##### Standard 8 Requirement (d) Met

The organisation demonstrates that effective risk management systems and practices, including but not limited to the following:
i) managing high-impact or high-prevalence risks associated with the care of consumers
ii) identifying and responding to abuse and neglect of consumers
iii) supporting consumers to live the best life they can

##### Standard 8 Requirement (e) Met

The organisation demonstrates that where clinical care is provided - a clinical governance framework, including but not limited to the following:
i) antimicrobial stewardship
ii) minimising the use of restraint
iii) open disclosure