**Performance**

**Report**

**1800 951 822**

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| Name of service: | CatholicCare Diocese of Broken Bay - Northern Sydney |
| Service address: | 29 Yardley Avenue WAITARA NSW 2077 |
| Commission ID: | 200727 |
| Home Service Provider: | CatholicCare Diocese of Broken Bay |
| Activity type: | Quality Audit |
| Activity date: | 27 March 2023 to 29 March 2023 |
| Performance report date: | 10 May 2023 |

This performance report **is published** on the Aged Care Quality and Safety Commission’s (the **Commission**) website under the Aged Care Quality and Safety Commission Rules 2018.

**This performance report**

This performance report for CatholicCare Diocese of Broken Bay - Northern Sydney (**the service**) has been prepared by M Franco, delegate of the Aged Care Quality and Safety Commissioner (Commissioner)[[1]](#footnote-1).

This performance report details the Commissioner’s assessment of the provider’s performance, in relation to the service, against the Aged Care Quality Standards (Quality Standards). The Quality Standards and requirements are assessed as either compliant or non-compliant at the Standard and requirement level where applicable.

The report also specifies any areas in which improvements must be made to ensure the Quality Standards are complied with.

# Services included in this assessment

**CHSP:**

* Community and Home Support, 27677, 29 Yardley Avenue, WAITARA NSW 2077
* Care Relationships and Carer Support, 24823, 29 Yardley Avenue, WAITARA NSW 2077

# Material relied on

The following information has been considered in preparing the performance report:

* the assessment team’s report for the Quality Audit; the Quality Audit report was informed by a site assessment, observations at the service, review of documents and interviews with staff, consumers/representatives.

# Assessment summary for Commonwealth Home Support Programme (CHSP)

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| Standard 1 Consumer dignity and choice | Compliant |
| **Standard 2** Ongoing assessment and planning with consumers | **Compliant** |
| **Standard 3** Personal care and clinical care | **Compliant** |
| **Standard 4** Services and supports for daily living | **Compliant** |
| **Standard 5** Organisation’s service environment | **Compliant** |
| **Standard 6** Feedback and complaints | **Compliant** |
| **Standard 7** Human resources | **Compliant** |
| **Standard 8** Organisational governance | **Compliant** |

A detailed assessment is provided later in this report for each assessed Standard.

# Areas for improvement

There are no specific areas identified in which improvements must be made to ensure compliance with the Quality Standards. The provider is required to actively pursue continuous improvement in order to remain compliant with the Quality Standards.

# Standard 1

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| Consumer dignity and choice | | CHSP |
| Requirement 1(3)(a) | Each consumer is treated with dignity and respect, with their identity, culture and diversity valued. | Compliant |
| Requirement 1(3)(b) | Care and services are culturally safe | Compliant |
| Requirement 1(3)(c) | Each consumer is supported to exercise choice and independence, including to:   1. make decisions about their own care and the way care and services are delivered; and 2. make decisions about when family, friends, carers or others should be involved in their care; and 3. communicate their decisions; and 4. make connections with others and maintain relationships of choice, including intimate relationships. | Compliant |
| Requirement 1(3)(d) | Each consumer is supported to take risks to enable them to live the best life they can. | Compliant |
| Requirement 1(3)(e) | Information provided to each consumer is current, accurate and timely, and communicated in a way that is clear, easy to understand and enables them to exercise choice. | Compliant |
| Requirement 1(3)(f) | Each consumer’s privacy is respected and personal information is kept confidential. | Compliant |

Findings

At the time of the performance report decision, the service is:

• ensuring that consumers are treated with dignity and respect whilst ensuring each consumer is supported to exercise choice and independence and who to involve in making decisions about their care and services.

• is also supplying each customer with information that is current, accurate and timely and communicated clearly, easy to understand and enables them to exercise choice.

• ensuring that each customer's privacy is respected, and their personal information is kept confidential.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as six of the six specific requirements have been assessed as compliant.

# Standard 2

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| Ongoing assessment and planning with consumers | | CHSP |
| Requirement 2(3)(a) | Assessment and planning, including consideration of risks to the consumer’s health and well-being, informs the delivery of safe and effective care and services. | Compliant |
| Requirement 2(3)(b) | Assessment and planning identifies and addresses the consumer’s current needs, goals and preferences, including advance care planning and end of life planning if the consumer wishes. | Compliant |
| Requirement 2(3)(c) | The organisation demonstrates that assessment and planning:   1. is based on ongoing partnership with the consumer and others that the consumer wishes to involve in assessment, planning and review of the consumer’s care and services; and 2. includes other organisations, and individuals and providers of other care and services, that are involved in the care of the consumer. | Compliant |
| Requirement 2(3)(d) | The outcomes of assessment and planning are effectively communicated to the consumer and documented in a care and services plan that is readily available to the consumer, and where care and services are provided. | Compliant |
| Requirement 2(3)(e) | Care and services are reviewed regularly for effectiveness, and when circumstances change or when incidents impact on the needs, goals or preferences of the consumer. | Compliant |

Findings

At the time of the performance report decision, the service is:

• identifying and addressing the consumers current needs, goals and preferences in the assessment and planning process.

• undertaking assessment and planning in partnership with the consumer and other individuals and services or organisations as appropriate, whilst developing care plans that are provided to consumers and are available where care and services are delivered.

• regularly reviewing care and services when the Consumer’s circumstances change.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as five of the five specific requirements have been assessed as compliant.

# Standard 3

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| Personal care and clinical care | | CHSP |
| Requirement 3(3)(a) | Each consumer gets safe and effective personal care, clinical care, or both personal care and clinical care, that:   1. is best practice; and 2. is tailored to their needs; and 3. optimises their health and well-being. | Not applicable |
| Requirement 3(3)(b) | Effective management of high impact or high prevalence risks associated with the care of each consumer. | Compliant |
| Requirement 3(3)(c) | The needs, goals and preferences of consumers nearing the end of life are recognised and addressed, their comfort maximised and their dignity preserved. | Not applicable |
| Requirement 3(3)(d) | Deterioration or change of a consumer’s mental health, cognitive or physical function, capacity or condition is recognised and responded to in a timely manner. | Compliant |
| Requirement 3(3)(e) | Information about the consumer’s condition, needs and preferences is documented and communicated within the organisation, and with others where responsibility for care is shared. | Compliant |
| Requirement 3(3)(f) | Timely and appropriate referrals to individuals, other organisations and providers of other care and services. | Compliant |
| Requirement 3(3)(g) | Minimisation of infection related risks through implementing:   1. standard and transmission based precautions to prevent and control infection; and 2. practices to promote appropriate antibiotic prescribing and use to support optimal care and reduce the risk of increasing resistance to antibiotics. | Compliant |

Findings

At the time of the performance report decision, the service is:

• ensuring each Consumer gets safe and effective personal care, clinical care or both personal and clinical care that is best practise, tailored to their needs and optimises their health and wellbeing.

• managing high impact, high prevalence risks associated with each consumer whilst identifying and responding to deterioration or change in the consumers mental health, cognitive or physical function in a timely manner.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as five of the five applicable requirements have been assessed as compliant.

# Standard 4

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| Services and supports for daily living | | CHSP |
| Requirement 4(3)(a) | Each consumer gets safe and effective services and supports for daily living that meet the consumer’s needs, goals and preferences and optimise their independence, health, well-being and quality of life. | Compliant |
| Requirement 4(3)(b) | Services and supports for daily living promote each consumer’s emotional, spiritual and psychological well-being. | Compliant |
| Requirement 4(3)(c) | Services and supports for daily living assist each consumer to:   1. participate in their community within and outside the organisation’s service environment; and 2. have social and personal relationships; and 3. do the things of interest to them. | Compliant |
| Requirement 4(3)(d) | Information about the consumer’s condition, needs and preferences is communicated within the organisation, and with others where responsibility for care is shared. | Compliant |
| Requirement 4(3)(e) | Timely and appropriate referrals to individuals, other organisations and providers of other care and services. | Compliant |
| Requirement 4(3)(f) | Where meals are provided, they are varied and of suitable quality and quantity. | Not applicable |
| Requirement 4(3)(g) | Where equipment is provided, it is safe, suitable, clean and well maintained. | Compliant |

Findings

At the time of the performance report decision, the service is:

• supplying services and supports for daily living that optimise consumers independence, health, wellbeing, and quality of life. Consumers psychologically wellbeing is being support along with their emotional and spiritual needs.

• assisting consumers to have social relationships and interests and making referrals as appropriate.

• supplying suitable meals for consumers by providing suitable premade meal options via a meal delivery service.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as six of the six applicable requirements have been assessed as compliant.

# Standard 5

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| Organisation’s service environment | | CHSP |
| Requirement 5(3)(a) | The service environment is welcoming and easy to understand, and optimises each consumer’s sense of belonging, independence, interaction and function. | Compliant |
| Requirement 5(3)(b) | The service environment:   1. is safe, clean, well maintained and comfortable; and 2. enables consumers to move freely, both indoors and outdoors. | Compliant |
| Requirement 5(3)(c) | Furniture, fittings and equipment are safe, clean, well maintained and suitable for the consumer. | Compliant |

Findings

At the time of the performance report decision, the service is:

• ensuring the service environment is welcoming and optimises each consumer’s sense of belonging.

• providing a safe, clean, and well-maintained environment and ensuring all furniture is safe, clean and well maintained to meet each consumers need.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as three of the three specific requirements have been assessed as compliant.

# Standard 6

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| Feedback and complaints | | CHSP |
| Requirement 6(3)(a) | Consumers, their family, friends, carers and others are encouraged and supported to provide feedback and make complaints. | Compliant |
| Requirement 6(3)(b) | Consumers are made aware of and have access to advocates, language services and other methods for raising and resolving complaints. | Compliant |
| Requirement 6(3)(c) | Appropriate action is taken in response to complaints and an open disclosure process is used when things go wrong. | Compliant |
| Requirement 6(3)(d) | Feedback and complaints are reviewed and used to improve the quality of care and services. | Compliant |

Findings

At the time of the performance report decision, the service is:

• enabling consumers and their representative to make complaints and provide feedback. Consumers and their representatives are being provided with information about other methods for raising complaints and the use of advocates if the consumer so wishes.

• actioning complaints and using an open disclosure approach in dealing with those complaints.

• continuing to review and improve feedback and complaint processes that respond to consumers’ needs and informs continuous improvement.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as four of the four specific requirements have been assessed as compliant.

# Standard 7

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| Human resources | | CHSP |
| Requirement 7(3)(a) | The workforce is planned to enable, and the number and mix of members of the workforce deployed enables, the delivery and management of safe and quality care and services. | Compliant |
| Requirement 7(3)(b) | Workforce interactions with consumers are kind, caring and respectful of each consumer’s identity, culture and diversity. | Compliant |
| Requirement 7(3)(c) | The workforce is competent and the members of the workforce have the qualifications and knowledge to effectively perform their roles. | Compliant |
| Requirement 7(3)(d) | The workforce is recruited, trained, equipped and supported to deliver the outcomes required by these standards. | Compliant |
| Requirement 7(3)(e) | Regular assessment, monitoring and review of the performance of each member of the workforce is undertaken. | Compliant |

Findings

At the time of the performance report decision, the service is:

• planning the workforce to enable the delivery of cared and services for consumers whilst ensuring staff are kind, caring, respectful and competent to support a culture of person-centred care. Staff are being provided with training and support and mentoring with their ongoing performance being regularly reviewed.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as five of the five specific requirements have been assessed as compliant.

# Standard 8

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| Organisational governance | | CHSP |
| Requirement 8(3)(a) | Consumers are engaged in the development, delivery and evaluation of care and services and are supported in that engagement. | Compliant |
| Requirement 8(3)(b) | The organisation’s governing body promotes a culture of safe, inclusive and quality care and services and is accountable for their delivery. | Compliant |
| Requirement 8(3)(c) | Effective organisation wide governance systems relating to the following:   1. information management; 2. continuous improvement; 3. financial governance; 4. workforce governance, including the assignment of clear responsibilities and accountabilities; 5. regulatory compliance; 6. feedback and complaints. | Compliant |
| Requirement 8(3)(d) | Effective risk management systems and practices, including but not limited to the following:   1. managing high impact or high prevalence risks associated with the care of consumers; 2. identifying and responding to abuse and neglect of consumers; 3. supporting consumers to live the best life they can 4. managing and preventing incidents, including the use of an incident management system. | Compliant |
| Requirement 8(3)(e) | Where clinical care is provided—a clinical governance framework, including but not limited to the following:   1. antimicrobial stewardship; 2. minimising the use of restraint; 3. open disclosure. | Not applicable |

Findings

At the time of the performance report decision, the service is:

• engaging and supporting consumers in the development and evaluation of care and services. A culture of safe, inclusive, quality care and services is being promoted with the service being accountable for delivery of these objectives.

• ensuring organisation wide governance systems to monitor processes including information management, continuous improvement, workforce governance, regulatory compliance and feedback and complaints.

Having regards to the Assessment Team’s report, comments from the service at the time of the audit, the service’s obligations under the Aged Care Act and the Aged Care Quality Standards I have reasonable grounds to form the view that the service has complied with this Standard.

The Quality Standard for the Commonwealth Home Support Program service is assessed as compliant as four of the four applicable requirements have been assessed as compliant.

1. The preparation of the performance report is in accordance with section 57 of the Aged Care Quality and Safety Commission Rules 2018. [↑](#footnote-ref-1)